**國立勤益科技大學 學院 系所 學年度第 學期新聘教師申請表**

**National Chin-Yi University of Technology College \_\_\_\_\_ Department \_\_\_\_\_\_ Semester \_\_\_\_ Year \_\_\_\_\_ Application Form for Newly Hired Teachers**

送審日期：民國 年 月 日

Submission Date: Year/Month/Date

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| 擬任類別職稱 Proposed Employment Category and Title | 編制□內□外* Establishment
* Non-establishment
* 專任教師
* Full-time Faculty
* 專技人員
* Professional and Technical Personnel
* 客座 Visiting
 | * 教授
* Professor
* 副教授
* Associate Professor
* 助理教授
* Assistant Professor
* 講師
* Lecturer
 | 姓名 Name |  | 聯絡電話 Telephone |  |
| 出生年月日Date of Birth | 民國 / / Year/Month/Date | E-mail |  |
| 身分證(護照、居留證)字號ID (Passport, ARC Card) No. |  | 通訊處 Address |  |
| 編制內專任教師 Full-time Faculty within the University |  自民國 年 月 日起聘 Employed from Year/Month/Date on | 編制外專任教學人員或客座教授聘期Employment Period for Non-establishment Full-time Teaching Personnel or Visiting Professors | 自民國 年 月 日起至民國 年 月 日止From Year/Month/Date to Year/Month/Date |
| 學歷及主要經歷 Education and Major Experience | 畢業學校名稱 Name of Graduated Institution/School | 系所 Department/Institute | 修業起訖年月 Start and End Date of Academic Studies | 學位 Degree | 國家 Country | 論文名稱Thesis/Dissertation Title | 指導教授 Advisor |
|  |  | 民國Year |  |  |  |  |
|  |  | 民國Year |  |  |  |  |
| 服務學校(機關)名稱 Name of Current or Previous School/Organization of Employment | 職別 Job Title | 任職起訖年月 Start and End Date of Employment | 專兼任 Full-time/Part-time | 所擔任工作內容或曾經授課課程名稱 Job Responsibilities or Names of Courses Taught |
|  |  | 民國Year |  |  |
|  |  | 民國Year |  |  |
| 教師證號 Teaching Certificate No. | 等級 Level | 證書字號 Certificate No. | 起資年月Start Date of Employment | 專業證照 Professional Certificate/License | 名稱 Name | 字號 No. | 核照機關 Approving Authority |
|  | 字第 號No. | 民國 年 月 Year/Month |  |  |  |
|  | 字第 號 No. | 民國 年 月 Year/Month |  |  |  |
|  | 字第 號 No. | 民國 年 月 Year/Month |  |  |  |
| 符合用人單位需求課程 Courses Specific to the Hiring Department/Employer | 課程名稱 Course Name | 時數 Number of Hours | 學期 Semester | 學制(年級) School System (Grade) |
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| 現有師資Current Teaching Faculty | 系所教師總人數 Total Number of Faculty at the Department/Institute | 教授 Professor | 副教授 Associate Professor | 助理教授 Assistant Professor | 講師 Lecturer | 人事室核章 Personnel Office Stamp |  |
| 現有專任 Current Full-time |  |  |  |  |  |
| 現有兼任 Current Part-time |  |  |  |  |  |
| 系所教評會評審經過 The Review Process by the Departmental Teaching Evaluation Committee | 介聘理由與評審結果：Reasons for Hiring and Evaluation Results:(請述明徵求方式、課程需要及教師專長配置)(Please describe the recruitment methods, course needs, and teacher expertise allocation.) | 應徵人數 Number of Applicants | 通過票數 Number of Votes Passed | 出席人數 Number of Attendees | 委員人數 Number of Committee Members | 系所教評會召集人簽章 Signature of the Convener of the Departmental Teaching Evaluation Committee |  |
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| 學院教評會評審經過 The Review Process by the College Teaching Evaluation Committee | 決議情形：年 月 日第 次會議決議Resolution:Decision made at the meeting on [date] of [month], [year], meeting number [number]. | 通過票數Number of Votes Passed | 出席人數Number of Attendees | 委員人數Number of Committee Members | 學院教評會召集人簽章Signature of the Convener of the College Teaching Evaluation Committee |  |
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| 校長批示President's Endorsement |  | 校教評會審議結果 Result of the School Teaching Evaluation Committee Review | 年 月 日第 次會議決議 Decided on [Year][Month][Date] at Meeting [number] | 學校教評會召集人簽章Signature of the Convener of the School Teaching Evaluation Committee |  |

1. 檢附證件包括：(一)最高學歷證件影本(二)經歷證件影本(三)教師證書影本(四)身分證影本(五)著作(六)學術著作目錄一覽表(七)其他證件。(本表請以打字填送。學術著作目錄一覽表如附件。)

The attached documents include: (1) a copy of the highest academic degree certificate, (2) a copy of the certificate of experience, (3) a copy of the teaching certificate, (4) a copy of the ID card, (5) publications, (6) a list of academic publications, and (7) other relevant documents (please type the information in this form; a list of academic publications should be attached).

1. 持外國學歷者，請依「大學辦理國外學歷採認辦法」辦理學歷查證，經查證符合規定者，並於「介聘理由」欄註明「本件已辦理國外學歷查證認定，符合相關規定」之文字。未檢附駐外單位驗證證明，致未完成查證手續者，請註明「本件國外學歷尚在查證中」之文字，雖經校教評會先行審議完成，惟仍需於三個月內補提認證證明後，才能報部送審。

For those who hold foreign degrees, please follow the Regulations Governing the Assessment and Recognition of Foreign Academic Records by Institutions of Higher Education to verify the academic qualifications. If the qualifications meet the requirements, please state the following in the "Reasons for Hiring" section: "The foreign academic qualifications have been verified and meet the relevant requirements." If the verification process has not been completed, please indicate "The foreign academic qualifications are currently being verified." Following review by the school teaching evaluation committee, the certification documents must be submitted within three months for the application to be processed.