

國立勤益科技大學學生學籍資料電子檔申請表

National Chin-Yi University of Technology Student Information E-file Application Form

(註冊組存查聯) (Registration Section Sheet)

申請單位 Applying Unit		申請日期 Application Date	年 月 日 YY/MM/DD
用 途 Purpose			
所需欄位名稱 information on request			
申請人聯絡電話 E-MAIL Telephone E-mail		申請單位主管 Supervisor of the Applying Unit	
審核 Ratification	註冊組承辦人 Registration Section Person of Contact	註冊組組長 Registration Section Chief	教務長 Dean of Academic Affairs
	為強化「個人資料保護法」規定，請電算中心將電子檔加密。 To reinforce the regulations of the Personal Data Protection Act, the Computer Center encrypts e-files.		

註：1.申請資料若為系科組班、學號、姓名等基本項目，由註冊組組長同意；資料項目超出基本資料以上，須經教務長同意。

2.請遵守「個人資料保護法」規定，勿將資料流出。

Notes:

1. If the information applied-for is basic information such as class, department, student number and name, etc., applications shall be approved by the Registration Section Chief. If the information sought exceeds basic information, applications should be approved by the Dean of Academic Affairs.
2. Please abide by the Personal Data Protection Act and take all necessary precautions to avoid data leakage.

※核後送請電算中心協助處理，存查聯送註冊組。電算中心簽收：

After the application is ratified, please submit it to the Computer Center for further processing. A record sheet will be kept by the Registration Section. The Computer Center will sign the form upon receipt.

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用途 Purpose			
所需欄位名稱 Applied Information			
申請人聯絡電話 E-MAIL Telephone E-mail		申請單位主管 Supervisor of the Applying Unit	
審核 Ratification	註冊組承辦人 Registration Section Undertaker	註冊組組長 Registration Section Chief	教務長 Dean of Academic Affairs
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